

The logo for the Auckland Anniversary Day Regatta is centered at the top of the page. It consists of three overlapping, wavy banners in shades of blue. The top banner is light blue and contains the word 'AUCKLAND' in white, bold, uppercase letters. The middle banner is a darker blue and contains the words 'ANNIVERSARY DAY' in white, bold, uppercase letters. The bottom banner is the darkest blue and contains the word 'REGATTA' in white, bold, uppercase letters.

**AUCKLAND  
ANNIVERSARY DAY  
REGATTA**

**Auckland Anniversary Day Regatta  
Monday 27 January 2025  
Safety Plan**

## Contents

1. Introduction	3
2. Event Programme	4
3. Event Management Organisation	4
4. Communications	5
5. Medical	5
6. On Water Safety and Emergency Plan	6
Responsibilities	6
The Weather	7
On the Water Procedures	7
Race Management	7
Race Management & Safety Communications	8
Safety and Mark Boat Procedures	8
Tsunami	9
Adverse Weather	9
Emergency Procedures for Injuries Requiring Medical Treatment	9
Incident Reporting:	10

## 1. Introduction

This Health and Safety Plan is for the 2025 Auckland Anniversary Day Regatta.

It is limited to keelboats and multihull yachts competing in both harbour and passage races, Classic Launches and Tugboats.

Smaller yachts competing in the dinghy classes will be governed by their respective venue's club safety plan.

All vessels are to comply with the Maritime NZ Rules and Regulations.

The event management on the water will be managed by volunteers. All parties are committed to providing a safe and enjoyable onshore and on- water environment for competitors, officials, and volunteers.

Coastguard New Zealand, the Harbour Master and Maritime Police have been advised of the event and have been forwarded this Safety Management Procedures Plan, the Sailing Instructions, Tugboat Race and Safety Instructions, and Classic Launch Race Instructions along with contact details of key personnel.

Vessels from these services will be available at the event and the co-ordination of any search and rescue operation will be by the NZ Police unless otherwise stated.

A complete list of entries of Keelboats, Multihulls, Classic Launches and Tugboats competing in Waitemata Harbour and the Passage races will be available during the event from the Executive Officer.

The scope of this document is to:

- Establish the lines of communication for both operational, incident and emergency situations
- Establish safety procedures, incident, and emergency response plan
- Competitors, officials, and volunteers will have access to a copy of this document via briefings and the regatta website

## 2. Event Programme

The event comprises one day of friendly yet competitive racing.

Date	Time	Activity
29 January 2024	0845	Official vessels on station off the Westhaven wave break.
	0900	Tugboats assemble in the start area off Westhaven wave break. Official vessel commences radio check to identify POB on each Tugboat.  Start of passage race from Mahurangi
	1000	Start of Tugboat race  Start of passage race from Rakino Island
	1030	Classic Launches assemble off Westhaven wave break. Official vessel commences radio check to identify POB on each launch.
	1100	Start of Classic Launch race.
	1105	Tugboat Display of Firefighting, dancing, pushing and pulling off Westhaven Marina.
	1200 – 1235	Keelboat harbour race divisional starts at 5 min intervals
	1245 - 1700	Keelboats finish racing at Resolution Buoy.

## 3. Event Management Organisation

**Event Chairman** – Bill Lomas 027 656 3094

**Executive Officer** – Joyce Talbot 021 818 448

**National Race Officer** – Celia Carson 027 451 6851

**Official Vessels – Te Kouma (RNZYS)** Celia Carson, Joyce Talbot, Ann Hamilton, Mike and Margaret Harvey **Tiri (RNZYS)** Baden Pascoe 027 444 4598, Neville Collett

## 4. Communications

**Communications are in three forms.**

Mobile Telephone - all Personnel

VHF Channel 77 for on water communications

VHF Channel 16 for on-water emergencies.

### **On Water Communications**

On water communications are primarily by **VHF Channel 77**. The race officer has a direct link to the safety/mark vessel using VHF and the racing boats using VHF.

The backup to VHF is by cellphone.

In the case of an evacuation of a person from the water, the race officer will be notified by the boat with the patient, or the safety/mark vessel, once arrangements have been made via emergency service to receive whoever is to be evacuated.

On water emergency evacuation procedures are detailed in the On - Water Safety and Emergency Plan **Section 6**

## 5. Medical

Medical evacuation from the water will be to the nearest point of contact on the shore.

Minimal first aid kits are on all official vessels.

Auckland City Hospital, 2 Park Road, Grafton and North Shore Hospital, Shakespeare Road, Takapuna are open for emergencies 24 hours a day.

The race officer will have a list of on-water volunteer's names and phone numbers.

For prompt medical assistance – VHF 64 for inner harbour, VHF 60 for outer gulf.

**"If life is at risk, dial 111"**

### **EMERGENCY SERVICES**

- Ambulance, Police, Fire: phone 111
- Auckland Civil Defence: 0800 222 200
- Coastguard \*500 from a mobile phone
- Harbour Master: 0800 80 60 40 or 362 0397 (Ext 0)
- VHF Channel 16

## 6. On Water Safety and Emergency Plan

### Responsibilities

#### **Competitors:**

- To read the Sailing Instructions and Notice of Race and any amendments
- Make their own decision whether to race
- Are responsible for the safety of their boats and are requested to act in a professional and careful manner at all times.
- Are responsible for the wellbeing of their fellow competitors should a safety boat not be in the vicinity to assist
- Understand that if they need help on the water, they should inform their skipper who will use a VHF channel 16 for emergency services or VHF 77 to contact the race officer
- Understand what to do in adverse visibility – see Adverse Weather below

#### **Event Chairman:** Bill Lomas

- Discuss decision to race with race officer
- Communicate any reasons for possible cancellation of the event

#### **Executive Officer:** Joyce Talbot

- Ensure event runs to schedule
- Make known this Emergency Plan to Coastguard, Maritime Police, Harbour Master, Race Officer, volunteers and competitors
- Manage volunteers regarding catering and bar
- Manage competitor entries
- Oversee results
- Manage prize giving function to be held at a later date.

#### **National Race Officer:** Celia Carson

- Obtain weather forecasts
- Discuss decision to race with Event Chairman
- Run briefings for on water volunteers
- Oversee the running of the racing
- Communicate with the on-water Race Management Team
- Lead the race management team
- Monitor the fleets
- Oversee results
- Oversee single incidents of safety or emergency

## The Weather

- Forecasts will be obtained from Metservice, Predict Wind and other weather applications
- Committee official vessel uses on board wind speed and direction measurement equipment and receives updates during the day from safety/mark boat.

### **Limits for racing – as per World Sailing policies:**

- lower wind speed 5 knots
- upper wind speed 25 knots

## On the Water Procedures

The safety of the course area is the responsibility of the race officer from the time the first race management boat leaves the marina until all boats are ashore or in the marina.

## Race Management

### **Race Management Vessels**

All vessels will be crewed by people who have experience at club level.

Personal floatation devices must be worn on all inflatable vessels six metres or less (overall length) at all times except, briefly while changing or adjusting clothing or personal equipment.

When the engine is running on RIBs the driver shall be connected to a device that will stop the motor if the vessel driver falls out of the boat or is otherwise not in control of the vessel.

Race management vessels will carry following equipment:

- Life jackets for each crew
- Anchor chain and warp
- Tow rope
- Bailer (Bucket and lanyard)
- Tools, and a sharp knife
- First Aid Kit and sunscreen
- Clipboard, pencil and list of competitors
- VHF Radio – batteries to be fully charged each day
- Fuel – checking refueling each day is skipper's responsibility
- Food and drink
- Fresh drinking water

## Race Management & Safety Communications

Each race management vessel shall have a VHF radio with a designated Call sign and a mobile phone.

The primary method of communication on the water will be by VHF.

In an emergency all vessels will listen on the nominated VHF channel.

### **Decision to Race**

The Race Officer will consider whether conditions are not appropriate for racing after discussion with the Event Chairman. The race officer is to decide if the Y flag is required.

The Race Officer will confirm that racing will proceed and the time of the first warning signal.

## Safety and Mark Boat Procedures

### **Positions Relative to Fleet**

When racing begins the mark/safety vessel will take up their position as delegated by the Race Officer. While the primary responsibility for the safety of racing boats is the race committee, the mark vessels and other race committee vessels will also share that role if required.

A sequential list of competitors starting in each race at all race locations will be recorded and tallied with the entry list. Any discrepancy should be communicated to the Executive Officer.

Keeping track of the racing fleet is a significant aspect of the safety plan. Yachts competing in the passage races must make contact with the National Race Officer on VHF 77 once they are south of Rangitoto Light.

### **Incident Procedure**

Safety and mark vessels should be vigilant in watching the fleet and responding to anything unusual such as a flapping sail or a boat sailing haphazardly. In the first instance a check should be made that the boat is attempting to remedy the situation. If so, it is likely no further action will be needed. Sometimes approaching the boat and standing by will be the best course of action.

In the event of a person overboard, an immediate call must be made on VHF Ch. 16 to allow all nearby vessels to assist in searching.

If illness or injury requires a sailor to be taken ashore immediately, please call ambulance on 111, then advise the Race Officer that a sailor needs to be taken ashore urgently. Coastguard will be activated by St John, if required.



## **Procedures for assisting a boat in distress**

- Approach and account for all crew
- Stand off on windward side alongside the mast
- Ascertain whether the crew require assistance

## **Procedures for boats retiring**

Boats that retire from a race or return to the marina should notify the Race Officer VHF Ch 77.

If a boat is disabled and requires a tow back to shore the skipper should notify Coastguard on Ch.64 or 60 depending on location, who will determine whether it is safe for this to proceed or will make some other arrangement for the disabled boat.

## **Tsunami**

In the case of an official tsunami alert being given whilst on the water, advice will be communicated over VHF Channel 77.

## **Adverse Weather**

If adverse visibility arrives prior to or during the race such that racing is unsafe the race will be abandoned RRS 32.1(a) (Code flags N/A). Boats will be informed by VHF and/or by notification from a media source, electronic source or by a mark/safety vessel. Boats should advise the race committee on VHF 77, or 0274 516 851 once they are back in safe water.

## **Emergency Procedures for Injuries Requiring Medical Treatment**

Injuries to persons involved in any incident should be responded to by the closest available safety or race management vessel. If it appears that ambulance attendance will be required, the request for such is to be made by calling 111.

Unconscious / Significant Injury / Boats in distress / Person overboard - Immediately issue a distress via VHF Ch. 16:

Give an accurate position with reference to land and harbour marks and report the yacht number/name. Press the MOB function on your GPS if you have one.

For a person overboard ensure their head is clear of the water. This may necessitate one of the crew going in the water. If possible, get the person aboard the boat or RIB and assess symptoms. If not breathing, commence CPR.

## **Sailor Missing - Code Red**

A boat with a missing sailor is an Emergency.

- Press the MOB function on your GPS if you have one.

- Have a crew member point to the position the person went into the water (if known).

Official vessels will conduct a hasty search, mark/safety vessel crew standing by if possible. Check other boats for more people than they should have on board.

Search to continue until successful in conjunction with the Maritime Police.

In the case of a missing person, the Maritime Police will be notified immediately. The Maritime Police will take over from the Coastguard to coordinate the continued search and rescue.

The Maritime Police are the Search and Rescue Authority under the National Search and Rescue Agreement and the NZ Government. The Rescue Co-Ordination Centre (RCC) is located at the Maritime Police Headquarters and co-ordination of Marine SAR operations is conducted by qualified staff at RCC.

Debrief in conjunction with the authorities.

#### Incident Reporting:

An Incident Report Form shall be completed for any injury occurring on the water or on club premises that requires outside medical treatment. Incident forms are available from the Executive Officer. The report is to be submitted to the Event Chairman.